

Szkolenie: Microsoft  
MS-500T04 Administering Microsoft 365 Built-in Compliance

FORMA SZKOLENIA	MATERIAŁY SZKOLENIOWE	CENA	CZAS TRWANIA
Stacjonarne	Cyfrowe	1200 PLN NETTO*	1 dzień
Stacjonarne	Tablet CTAB	1800 PLN NETTO*	1 dzień

\* (+VAT zgodnie z obowiązującą stawką w dniu wystawienia faktury)

## LOKALIZACJE

Kraków - ul. Tatarska 5, II piętro, godz. 9:00 - 16:00

Warszawa - ul. Bielska 17, godz. 9:00 - 16:00

## Cel szkolenia:

Internal policies and external requirements for data retention and investigation may be necessary for your organization. In this course you will learn about archiving and retention in Microsoft 365 as well as data governance and how to conduct content searches and investigations. Specifically, this course covers data retention policies and tags, in-place records management for SharePoint, email retention, and how to conduct content searches that support eDiscovery investigations. The course also helps your organization prepare for Global Data Protection Regulation (GDPR).

### Audience profile:

- This course is for the **Microsoft 365 security administrator** role. This role collaborates with the **Microsoft 365 Enterprise Administrator**, business stakeholders and other workload administrators to plan and implement security strategies and ensures that the solutions comply with the policies and regulations of the organization.
- This role proactively secures Microsoft 365 enterprise environments. Responsibilities include responding to threats, implementing, managing and monitoring security and compliance solutions for the Microsoft 365 environment. They respond to incidents, investigations and enforcement of data governance.
- The Microsoft 365 Security administrator is familiar with Microsoft 365 workloads and has strong skills and experience with identity protection, information protection, threat protection, security management and data governance. This role focuses on the Microsoft 365 environment and includes hybrid environments.

After completing this course, learners should be able to:

- Plan and deploy a data archiving and retention system.
- Perform assessments in Compliance Manager.

- Manage email retention through Exchange.
- Conduct an audit log investigation.
- Create and manage an eDiscovery investigation.
- Manage GDPR data subject requests.

## Plan szkolenia:

- Archiving and Retention
  - Archiving in Microsoft 365
  - Retention in Microsoft 365
  - Retention Policies in the Security and Compliance Center
  - Archiving and Retention in Exchange
  - In-place Records Management in SharePoint
  - Lab : Archiving and Retention
    - Create and license users in your organization
    - Configure Retention Tags and Policies
    - MRM Retention Policies
- Data Governance in Microsoft 365
  - Planning Security and Compliance Needs
  - Building Ethical Walls in Exchange Online
  - Manage Retention in Email
  - Troubleshooting Data Governance
  - Analytics and Telemetry
- Managing Search and Investigations
  - Searching for Content in the Security and Compliance Center
  - Audit Log Investigations
  - Advanced eDiscovery
  - Lab : eDiscovery
    - Create and license users in your organization
    - Investigate your Microsoft 365 Data

## Wymagania:

Learners should start this course already having the following skills:

- Basic conceptual understanding of Microsoft Azure
- Experience with Windows 10 devices

- Experience with Office 365
- Basic understanding of authorization and authentication
- Basic understanding of computer networks
- Working knowledge of managing mobile devices

## Poziom trudności



## Certyfikaty:

Uczestnicy kursu **MS-500T04 Administering Microsoft 365 Built-in Compliance** otrzymują **certyfikat** ukończenia autoryzowanego szkolenia **Microsoft**.

## Prowadzący:

Microsoft Certified Trainer.

## Informacje dodatkowe:

Zajęcia prowadzone są w języku polskim, materiały źródłowe oraz oprogramowanie są w języku angielskim.