

Training: Micro Focus AM120 - Asset Manager Essentials



TRAINING GOALS:

This five-day, instructor-led training course is designed to provide the essential skills and knowledge needed to configure, deploy, and use Asset Manager 9.6 to successfully implement an asset management solution in an enterprise-level business or large organization. The class consists of approximately 50% lecture and 50% hands-on lab exercises. The hands-on lab exercises use version 9.6 of the software.

Upon successful completion of this course, you should be able to:

- Describe an evolutionary approach to asset management
- Explain the capabilities provided by Asset Manager's core modules
- Use the clients to navigate within Asset Manager's core tables
- Create a database
- Create and manage portfolio items
- Reconcile software installations with software licenses
- Write scripts to extend Asset Manager's functionality
- Create queries and views to filter data
- Configure Asset Manager security and control database access
- Import and export data using Asset Manager
- Schedule automatic processes

Audience/Job Roles

- This course is designed for all users of Asset Manager.

CONSPECT:

- Course Overview
 - Course objectives
 - Class topic schedule
 - Daily schedule
 - Instructor and student introductions
 - Class Logistics

- Participants requests
- MyRoom toolbar settings
- Indicating your status
- Annotations
- Information about eBooks
- Related courses and learning path
- Certification
- Summary
- Feedback
- Basics of Asset Management and Databases
 - Describe Asset Management
 - Describe what Asset Manager software does
 - Identify the Asset Manager modules
 - Identify the Asset Manager applications
 - Describe the integrated asset management solution
 - Use database terminology
 - Describe the basic components of a database
- Getting Started
 - Prepare to install Asset Manager
 - Describe the process of installing Asset Manager
 - Describe the Asset Manager folder structure
 - Describe the Asset Manager Web client capabilities
 - Review the Web client benefits
 - Implement the Asset Manager architecture
 - Describe the installation requirements
 - Use the Asset Manager Windows client interface
 - Describe the field and link structure
 - Use the Web client login
 - Use the Web client interface
 - Create an Asset Manager database
 - Create an Asset Manager database
- Portfolio and Asset Management
 - Use primary tables
 - Use natures
 - Create models
 - Create portfolio items

- Create assets and batches
- Describe software management
- Manage software installations
- Manage software licenses
- Use software counters
- Identify and track virtual assets
- Identify and track mobile devices
- Scripts, Filters, and Views
 - Describe how scripts are used
 - Use the BASIC functions
 - Use the CurrentUser virtual link
 - Create calculated fields
 - Describe filters
 - Apply standard filters
 - Apply simple filters
 - Use query filters
 - Describe views
 - Create custom and shared views
 - Display views
 - Use filter transformation
- User Management
 - Describe access control
 - Assign logins, user roles, and user profiles
 - Assign functional rights and user rights
 - Create access restrictions
 - Manage connection slots
 - Set passwords
 - Update employee settings
 - Update environmental settings
- Importing and Exporting Data
 - Review import considerations
 - Use the Import wizard
 - Discuss import examples
 - Describe the exporting process
 - Use copy and paste
 - Create an export list

- Use the Asset Manager export tool
- Conduct a batch file export
- Use the Automated Process Manager
- Automated Process Management
 - Launch Automated Process Manager
 - Connect to the database
 - Navigate the user interface
 - Configure general options
 - Configure modules
 - Discuss multiple server/computer installations

REQUIREMENTS:

There are no prerequisites for this course.

Difficulty level



CERTIFICATE:

The participants will obtain certificates signed by Micro Focus (course completion).

This course prepares you also for such related Micro Focus certification exams: ATP: HPE Asset Manager 9.x Software Exam ID: HP0-M59 and ASE: Asset Manager 9 Implementation Exam ID: HP0-M96.

TRAINER:

Authorized Micro Focus Trainer.