

Training: MoP®  
MoP® Practitioner

FORM OF TRAINING	MATERIALS	PRICE	DURATION
Traditional	Hardcopy	700 EUR	2 days
Traditional	Digital materials	700 EUR	2 days
Traditional	CTAB Tablet	800 EUR	2 days
Distance learning	Hardcopy	700 EUR	2 days
Distance learning	Digital materials	700 EUR	2 days
Distance learning	CTAB Tablet	800 EUR	2 days
<b>ADDITIONAL OPTIONS</b>			
Book		60 EUR	
Ebook		60 EUR	
Exam during the training		250 EUR	
Online exam at home		280 EUR	

**LOCATIONS**

Krakow - 5 Tatarska Street, II floor, hours: 9:00 am - 4:00 pm

Warsaw - 17 Bielska Street, hours: 9:00 am - 4:00 pm

**TRAINING TERMS**

2019-11-28 | 2 days | Warszawa

**TRAINING GOALS:**

**Portfolio management** is a coordinated collection of strategic processes and decisions that enable an effective balance of organizational change and business as usual. **Management of Portfolios (MoP®)** approaches change projects and programmes from a strategic viewpoint. It provides an overview of all change activities including what is in the portfolio, what it is costing, what risks are faced, what progress is being made, and what the impact is on business as usual and the organization's strategic objectives. The MoP qualification scheme has been developed to offer two levels of qualification, **Foundation** and **Practitioner**. The purpose of the Practitioner qualification is to confirm whether the candidate has achieved sufficient understanding of how to apply and tailor the MoP guidance and to analyze portfolio data, documentation and roles in relation to a scenario situation. A successful Practitioner candidate should, with suitable support, be able to advise on.

Candidates should be able to apply and understand how to tailor MoP effectively. Specifically candidates should be able to demonstrate their ability to:

- define the business case to get senior management approval for portfolio management
- plan the implementation of portfolio management
- select and adapt MoP principles, practices and techniques to suit different organizational environments
- evaluate examples of MoP information (including documents and role descriptions)
- analyse the solutions adopted in relation to a given scenario.

The course comprises a mixture of input sessions, group exercises and examination based practical work. All delegates are encouraged to actively participate during the practical sessions to gain the full benefit during the training. During the course, delegates will undertake a number of mock examinations and gain feedback on the progress towards eventual success. To prepare effectively for the **MoP® Practitioner exam**, delegates should be prepared to undertake revision and exam preparation work in the evenings.

## CONSPECT:

- Introduction to Portfolio Management
  - Course objectives
  - MOP Qualification
  - Target Audience
  - Exam Overview
- The Practitioner exam
  - The MOP Syllabus
  - Practical Exercises
  - Sources of organizational Energy
  - Organizational energy states
  - Activity sequencing
  - Categorization/segmentation
  - Financial Appraisal
  - Multi criteria analysis
  - Portfolio Definition Cycle
  - Risk Management
  - MOP roles
  - MOP documents
- Group discussion
  - Barriers to implementation
  - 3 Implementation approaches
  - Governance and alignment

- Portfolio definition
- Portfolio delivery
- Implement, sustain and measure
- Exam preparation

## REQUIREMENTS:

An **MoP Foundation certificate** is required and some experience in managing portfolio's.

## Difficulty level



## CERTIFICATE:

About the Exam: Four questions per paper with 20 marks available per question - all question items will be worth one mark, making the total number of marks available per paper 80. Three hours allowed Open book exam (MoP guide only). 40 marks required (out of 80 available) to pass - 50%.

## TRAINER:

Authorized MoP® Trainer.

## ADDITIONAL INFORMATION:

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