

Training: SECO-Institute
Privacy & Data Protection Practitioner



TRAINING GOALS:

Privacy & Data Protection Practitioner (PDPP) prepares you for successful progression into the role of Data Protection Officer. In this course, you will learn how to build a GDPR-compliant data protection program by embedding data protection in your organisation's strategic, tactical and operational management. You will perform exercises and case studies that ready you for accomplishing a DPO's tasks, from strategic policymaking to raising data protection awareness and interfacing with data subjects. At the end of the course, you will possess the knowledge and skills necessary to transition to a data protection role.

What will you learn?

- Practice DPO tasks with realistic hands-on assignments like Policymaking, Data Protection Impact Assessment, incorporating data protection requirements)
- Practical considerations in design and implementation like supporting technology including tools, privacy enhancing technologies, security by design...
- Data required for reporting supporting good governance and decision-making, define and implement a basic 3rd-party assurance process

Who should attend?

The Privacy & Data Protection Practitioner course and certificate are ideal if you aspire to pursue a career as a Data Protection Officer, GDPR-consultant, privacy consultant or compliance officer; if you're an IT or information security professional and you wish to specialize in a privacy-related area of security; or if you're an active DPO looking to structure your knowledge and gain more practice.

CONSPECT:

- Strategic Considerations
 - Translate the goals and needs of the organisation into a vision on handling personal data
 - Transform this vision into an effective implementation strategy
 - Define data protection principles and develop a data protection policy to support and govern the execution of the strategy
 - Importance of a data inventory and the principles guiding the creation of such an inventory
 - Understand the (possible) need for a published privacy notice and the implications thereof

- Impact and Risk Assessment
 - Concepts of a DPIA
 - Perform a (basic) DPIA
 - Understand the concepts of risk management and risk assessment
 - Identify threats to data protection and effective measures to mitigate the resulting risks
 - Perform a (basic) risk analysis related to data protection
 - Define data protection requirements based on policy and the outcome of the DPIA for business processes, the internal organisation, and the technology used by the organisation (both internally and outsourced)
- Operations
 - Impact of data protection on regular operations
 - Specific requirements of laws and regulations (in this case the GDPR in particular)
 - Incorporate data protection requirements in new and existing procedures in a pragmatic but effective manner
 - What is required and/or allowed when it comes to upholding policies, laws and regulations
- Design and Implementation
 - Technological tools are available to support data protection, without having to understand the details of how exactly they work
 - Basic understanding of how to implement PET and, in particular, cryptography
 - Concepts of privacy by design/default
 - Translate privacy by design/default to practical policies and procedures
 - Enhancing awareness in an organisation
 - Define generic data protection requirements for projects
- Governance
 - What data is needed for reporting that supports good governance and decision-making
 - Translate the concept of management systems to a Data Protection Management System (DPMS)
 - Prepare for an (external) audit on compliance to the GDPR
 - Define and implement a basic 3rd-party assurance process

REQUIREMENTS:

Basic knowledge of privacy and / or data protection is expected and recommended. If you do not yet have this, we recommend that you first take the Privacy & Data Protection Foundation entry-level course prior to this course. When in doubt, feel free to contact us.

Difficulty level



CERTIFICATE:

The participants will obtain certificates signed by SECO-Institute, S-PDPP (SECO-PDPP) Privacy & Data Protection Practitioner Certificate if pass the exam. The exam it is a computer-based exam and take 2 hours and consist of 10 multiple choice, 5 open questions, one case.

Each participant in an authorized Privacy & Data Protection Practitioner training will receive a one free attempt to S-PDPP exam.

TRAINER:

Certified SECO-Institute trainer.

ADDITIONAL INFORMATION:

1 year free SECO-Membership for participants who pass the exam.